

DISTRICT OF WEST KELOWNA

BYLAW NO. 0028

A BYLAW TO ESTABLISH FEES AND CHARGES FOR  
SERVICES AND INFORMATION

**CONSOLIDATED FOR CONVENIENCE TO INCLUDE**

**BYLAW 0028.01, 0028.02, 0028.03, 0028.04, 0028.05, 0028.06, 0028.07, 0028.08, 0028.09, 0028.10, 0028.11, 0028.12, 0028.13, 0028.14, 0028.15, 0028.16, 0028.17, 0028.18, 0028.19, 0028.20, 0028.21, 0028.23, 0028.24, 0028.25, 0028.26, 0028.27, 0028.28, 0028.29, 0028.30, 0028.31, 0028.32, 0028.33, 0028.34, 0028.35, 0028.38, 0028.39, 0028.40, 0028.41, 0028.42, 0028.43, 0028.44, 0028.45, 0028.46, 0028.47, 0028.48, 0028.49, 0028.50, 0028.52, 0028.53**

WHEREAS the Council of the District of West Kelowna deems it expedient to provide for fees and charges for services and information;

AND WHEREAS Section 194 of the *Community Charter* authorizes municipalities by bylaw to impose fees in respect of a service of the municipality or provision of information;

AND WHEREAS Council deems it necessary and desirable to exercise the authority provided by the *Community Charter* to cover costs of providing services and information;

THEREFORE BE IT RESOLVED that the Council of the District of West Kelowna in open meeting assembled, HEREBY ENACTS AS FOLLOWS:

1. This Bylaw may be cited for all purposes as "DISTRICT OF WEST KELOWNA FEES AND CHARGES BYLAW 2009 NO. 0028".

Bylaw No. 0028.29, adopted August 27, 2013, deleted 2. In its entirety and replaced it with the following:

Bylaw No. 0028.42, adopted May 10, 2016, deleted 2. In its entirety and replaced it with the following:

Bylaw No. 0028.45, adopted October 24, 2017, deleted 2. In its entirety and replaced it with the following:

2. The City of West Kelowna imposes fees for the provision of services and information as specified in Schedules 1 to 18 inclusive.
3. Fees or charges imposed under this Bylaw for the provision of services or information apply instead of fees or charges imposed under other bylaws for the same services or information.

4. "DISTRICT OF WEST KELOWNA SUBDIVISION APPLICATION FEES AND CHARGES BYLAW 2007 NO. 0008." is hereby repealed.

Schedules

- Schedule 1 – Corporate Services Fees
- Schedule 2 – Building Permit Fees
- Schedule 3 – Approving Officer Fees
- Schedule 4 – Engineering Fees
- Schedule 5 – Development Services Fees
- Schedule 6 – Financial Services Fees
- Schedule 7 – Sewer User Fees
- Schedule 8 – Water User Fees
- Schedule 9 – Solid Waste Collection Rates
- Schedule 10 – Bylaw Enforcement Fees and Fines
- Schedule 11 – Police Services
- Schedule 12 – Standard Program Rates

Bylaw No. 0028.46 adopted January 10, 2017, deleted Schedule 12a in its entirety.

- Schedule 13 – Recreation Facility and Parks Rates and Fees
- Schedule 14 – Johnson Bentley Memorial Aquatic Centre Rates

Bylaw No. 0028.14 adopted April 26, 2011, deleted Schedule 15 in its entirety.

Bylaw No. 0028.17, adopted October 25, 2011, added Schedule 16, Business Licence Fees.

- Schedule 16 – Business Licence Fees

Bylaw No. 0028.42, adopted May 10, 2016, added Schedule 17, Vacant and Abandoned Buildings.

- Schedule 17 – Vacant and Abandoned Buildings.

Bylaw No. 0028.45, adopted October 24, 2017, added Schedule 18, Safe Premises Bylaw Fees.

- Schedule 18 – Safe Premises Bylaw Fees

PASSED FIRST READING 2009-FEB-24

PASSED SECOND READING 2009-FEB-24

PASSED THIRD READING 2009-FEB-24

ADOPTED 2009-MAR-10

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MAYOR

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DIRECTOR,  
CORPORATE SERVICES

Bylaw No. 0028.29 adopted August 27, 2013 deleted Schedule 1 in its entirety and replaced it with the following Schedule 1:

## SCHEDULE 1

### SCHEDULE OF MAXIMUM FEES UNDER THE FREEDOM OF INFORMATION AND PRIVACY ACT

Item	Description of Services	Fees
1.	<i>For applicants other than commercial applicants:</i>	
	(a) for locating and retrieving a record	\$7.50 per ¼ hour after the first 3 hours
	(b) for producing a record manually	\$7.50 per ¼ hour
	(c) for producing a record from a machine readable record from a server or computer	\$7.50 per ¼ hour for developing a computer program to produce the record
	(d) for preparing a record for disclosure and handling a record	\$7.50 per ¼ hour
	(e) for shipping copies	actual costs of shipping method chosen by applicant
	(f) for copying records	
	(i) floppy disks	\$2 per disk
	(ii) CDs and DVDs, recordable or rewritable	\$4 per disk
	(iii) computer tapes	\$40 per tape, up to 2400 feet
	(iv) microfiche	\$3 per fiche
	(v) microfilm duplication	\$25 per roll for 16 mm microfilm \$40 per roll for 35 mm microfilm
	(vi) microfiche or microfilm to paper duplication	\$0.50 per page (8.5" x 11")
	(vii) photographs, colour or black and white	\$5 to produce a negative \$12 each for 16" x 20" photograph \$9 each for 11" x 14" photograph \$4 each for 8" x 10" photograph \$3 each for 5" x 7" photograph
	(viii) photographic print of textual, graphic or cartographic record, black and white	\$12.50 each (8" x 10")
	(ix) dot matrix, ink jet, laser print or photocopy, black and white	\$0.25 per page (8.5" x 11", 8.5" x 14" or 11" x 17")
	(x) dot matrix, ink jet, laser print or photocopy, colour	\$1.65 per page (8.5" x 11", 8.5" x 14" or 11" x 17")
	(xi) scanned electronic copy of a paper record	\$0.10 per page
	(xii) photomechanical reproduction of 105 mm cartographic record/plan	\$3 each
	(xiii) slide duplication	\$0.95 each
	(xiv) audio cassette tape (90 minutes or fewer) duplication	\$5 per cassette plus \$7 per ¼ hour of recording
	(xv) video cassette recorder (VHS) tape (120 minutes or fewer) duplication	\$5 per cassette plus \$7 per ¼ hour of recording
2.	<i>For commercial applicants for each service listed in item 1</i>	The actual cost to the public body of providing that service

Bylaw No. 0028.44 adopted October 25, 2016 deleted Schedule 21 in its entirety and replaced it with the following Schedule 2:

## SCHEDULE 2

### BUILDING PERMIT FEES

1) The fees charged for the issuance of building permits shall be:

- a) For construction, addition, alteration, repair, removal or demolition of a building or part thereof, the building permit fees shall be 1.14 percent of the actual construction value of the project (\$11.40 per \$1,000) plus a refundable damage deposit of:

<u>Construction Value (\$)</u>	<u>Damage Deposit (\$)</u>
0 – 10,000	100.00
10,000 – 30,000	500.00
30,001 – 80,000	700.00
80,001 – 200,000	1,000.00
200,001 – 2,000,000	1,500.00
2,000,001 and over	2,000.00

- b) The deposit shall be refunded in whole or in part if it has not been used by the Municipality after:

- (1) Final inspection has been approved;
- (2) Municipal streets, services, property and protected areas have been inspected and are in satisfactory condition as determined by municipal staff.

<u>Construction Value (\$)</u>	<u>Damage Deposit (\$)</u>
0 – 10,000	100.00
10,000 – 30,000	500.00
30,001 – 80,000	700.00
80,001 – 200,000	1,000.00
200,001 – 2,000,000	1,500.00
2,000,001 and over	2,000.00

- c) Where a project includes plumbing, a fee of \$10.00 per plumbing fixture shall be paid. Each plumbing trap, roof drain, floor drain and yard or parking lot drain shall be considered to be a plumbing fixture.
- d) For placing a dwelling conforming to CSA Z240 or CSA A277 (mobile homes or factory built houses) or a relocated dwelling on a property, the cost of the building inspection permit fee shall be \$400.00, plus 1.0 percent of the construction cost of those other portions of the project which are necessary for final completion.
- e) For construction of retaining walls, pool fences, sign structures, mobile home parks, campgrounds, site services and other projects, the building permit fee shall conform to 1(a) of Schedule 2.

- f) For the installation of a fire protection system and equipment, a fee of:
  1. \$40.00 for the first sprinkler head;
  2. \$1.00 for each sprinkler head thereafter;
  3. \$10.00 for each fire hydrant, hose cabinet, hose outlet, and stand pipe.
- 2) The minimum building permit fee shall be \$50.00.
- 3) The fee for processing a strata title conversion of an existing building shall be \$500.00 for the first unit and \$100.00 per additional unit of occupancy on the property, plus a \$50.00 final plan approval fee.
- 4) The fee for a temporary permit shall be \$100.00 per year, plus an additional fee of \$100.00 for a renewal of the permit.
- 5) The fee for evaluating an existing building to be moved shall be a minimum of \$100.00.
- 6) The pre-inspection fee shall be \$100 .
- 7) The re-inspection fee shall be \$50.00.
- 8) The deposit required upon application for a building permit shall be \$100.00 for projects with an estimated value of less than \$200,000.00 and \$500.00 for projects with an estimated value over \$200,000.00.
- 9) An additional fee of \$200.00 is required where new plans are submitted for a project subsequent to a plan check being completed.
- 10) The fee for providing a property information letter shall be \$100.00. An additional \$50.00 fee is required for a search of information that is accessible on WestMap.
- 11) The fee for transferring a permit to a new owner or a builder/contractor shall be \$50.00.
- 12) Where a project authorized by a permit is not started and the permit is cancelled or expired, the City will refund fees as follows:
  - 1) Permits having a total permit fee of \$200.00 or less – no refund shall be allowed; or
  - 2) Permits having a total permit fee of \$201.00 - \$500,000 – 50% of the permit fee in excess of \$200.00 shall be refunded; or
  - 3) Permits having a total permit fee of \$500,001.00 or more – 75% of the permit fee in excess of \$200.00 shall be refunded.
- 12) The fee to remove a “Notice on Title” under Section 57 and 58 of the *Community Charter* shall be \$200.00.
- 13) Demolition permit fees shall be \$100.00 plus a \$500.00 damage deposit fee. If on West Kelowna’s water and sewer system, disconnection fees will also apply as per Schedule 4 Engineering Fees (Sewer Service Termination Fee and Water Off Service Fee).
- 14) The fee for inspection of a secondary suite is \$100.00.

- 15) The registration fee for voluntary legalization of a secondary suite is \$125.00 or \$250.00 when legalization is through bylaw enforcement.
- 16) For installation of a sign, a fee of:
  - 1) \$30 for a sign permit application;
  - 2) \$100 for a fascia and projecting sign permit; and
  - 3) \$140 for a freestanding sign permit.

Bylaw No. 0028.28 adopted June 11, 2013 deleted Schedule 3 in its entirety and replaced it with the following Schedule 3:  
Bylaw No. 0028.44 adopted October 25, 2016 deleted Schedule 3 in its entirety and replaced it with the following Schedule 3:

### SCHEDULE 3

#### APPROVING OFFICER FEES

A. **Subdivision & Development**

1. **Preliminary Layout Review Fees** (Fee Simple & Strata)

2 lots		\$350
3-10 lots	\$350+	\$350 per lot in excess of 2
11-20 lots	\$3,150+	\$350 per lot in excess of 10
21-30 lots	\$6,650+	\$250 per lot in excess of 20
31-40 lots	\$9,150+	\$200 per lot in excess of 30
Over 40 lots	\$11,150+	\$150 per lot in excess of 40

2. **Other Fees**

Form "P" approval	\$100
Submission of a Contaminated Site Profile form (if required)	\$100
Preliminary Layout Review Renewal	\$100
Final Plan or Document Re-Signing	\$150

Bylaw No. 0028.12 adopted April 12, 2011 deleted Schedule 4 in its entirety and replaced it with the following Schedule 4:  
Bylaw No. 0028.23, adopted February 26, 2013, added to Schedule 4, Section C. SUBDIVISION AND DEVELOPMENT ITMES 4.0 Latecomer Agreements and 4.1 Latecomer Agreement Fee:  
Bylaw No. 0028.40 adopted September 29, 2015 deleted Schedule 4 in its entirety and replaced it with the following Schedule 4:  
Bylaw No. 0028.44 adopted October 25, 2016 deleted Schedule 4 in its entirety and replaced it with the following Schedule 4:  
Bylaw No. 0028.47 adopted January 10, 2017 deleted from Schedule 4, Section 4 B. WATER, 4.0 Miscellaneous Fees and Charges in its entirety and replaced it with the following Schedule 4, Section 4 B. WATER, 4.0 Miscellaneous Fees and Charge:

## SCHEDULE 4

### ENGINEERING FEES

#### **A. SANITARY SEWER-USE (SANITARY SEWER DRAINAGE SYSTEMS BYLAW NO. 0072)**

The following fees/charges shall apply in relation to the provision of municipal sanitary sewer-use services.

TYPE OF FEE/CHARGE	FEE/CHARGE
<b>1.0 Application Fees</b>	
<b>1.1</b> Application Fee - Residential Sanitary Service	\$100.00 per service
<b>1.2</b> Application Fee - Industrial, Commercial or Institutional Sanitary Service	\$250.00 per service
NOTE: Application fees shall apply to each and every service connection application, regardless of whether previous connection fees have been paid for the same parcel.	
<b>2.0 Service Installation</b>	
<b>2.1</b> Residential Service Installation - Owner is responsible for all capital costs to construct or extend sanitary service to the subject parcel	Actual Cost
<b>2.2</b> Industrial, Commercial or Institutional Service - Owner is responsible for all capital costs to construct or extend sanitary service to the subject parcel	Actual Cost
NOTE: The aforementioned service installation fees apply solely to the construction of any sanitary sewer service lateral from the mainline sanitary sewer (located within the municipal right-of-way) to the Owners service connection at the property line. All installation/construction works within the municipal right-of-way shall be undertaken by the Owner's forces, at the Owners sole cost, including but not solely limited to, any additional costs to complete the works due to unforeseen circumstances, site conditions, conflicts with existing utilities, or any such condition that requires additional effort to complete said installation. A municipal highway permit is required for any work on municipal property or right-of-way.	
The Owner is further advised that the physical connection from the municipal service lateral at the property line to the dwelling/facility shall be the sole responsibility of the Owner, with all works and appurtenances thereto installed in accordance with the provisions of the BC Building Code and any costs associated with the physical connection to the service lateral shall be the Owners responsibility.	
<b>3.0 Performance Security</b>	
<b>3.1</b> Residential Service - Performance Security	125% of Actual Cost
<b>3.2</b> Industrial, Commercial or Institutional Service - Performance Security	125% of Actual Cost
NOTE: The Owner shall deposit security (in a form acceptable to the City) to warranty satisfactory completion (performance) of the proposed sewer connection. Any and all additional costs incurred shall be the sole responsibility of the Owner. No reduction in security shall be granted until such time as the works are completed in their entirety (to the satisfaction of the General Manager of Engineering and Public Works) and all requisite fees/charges have been paid by the Owner.	
<b>4.0 Service Terminations</b>	
<b>4.1</b> Residential Service - Termination	\$150.00 per service



<b>4.2 Industrial, Commercial or Institutional Service - Termination</b>	<b>\$300.00 per service</b>
NOTE: Debt Servicing, Parcel Taxes & Development Cost Charges if applicable, for sewer service areas shall be established and collected by a separate Bylaw.	

Bylaw No. 0028.43 adopted June 28, 2016 deleted Schedule 4B in its entirety and replaced it with the following Schedule 4B:

## B. WATER

The following fees/charges shall apply in relation to the provision of municipal water services.

TYPE OF FEE/CHARGE	FEE/CHARGE
<b>1.0 Connection Fees</b>	
1.1 Connection Fee – Residential Water Service	\$350.00 per service
<b>2.0 Standard Water Meters</b>	
2.1 5/8" meter (3/4" service connection)	\$580.00 per meter
2.2 3/4" meter (1" service connection)	\$635.00 per meter
2.3 1" meter (1.5" service connection)	\$790.00 per meter
2.4 1.5" turbine meter (2" service connection)	\$1,970.00 per meter
<b>3.0 Pit Water Meters</b>	
3.1 5/8" outside pit meter (3/4" service connection)	\$1,750.00 per meter
3.2 3/4" outside pit meter (1" service connection)	\$1,800.00 per meter
3.3 1" outside pit meter (1.5" service connection)	\$1,910.00 per meter
3.4 1.5" outside pit meter (2" service connection)	\$2,200.00 per meter
<b>4.0 Miscellaneous Fees and Charges</b>	
4.1 Hydrant Permit (7 days)	\$75
4.2 Water Off Service (regular hours)	\$75 per service address
4.3 Water On Service (regular hours)	\$75 per service address
4.4 Water Off Service (after hours)	\$200 per service address
4.5 Water On Service (after hours)	\$200 per service address
4.6 Penalty (inaccessible premises)	\$100

## C. SUBDIVISION AND DEVELOPMENT (WORKS AND SERVICES BYLAW 120)

The following fees/charges shall apply in relation to the subdivision or development of land.

TYPE OF FEE/CHARGE	FEE/CHARGE
<b>1.0 Administrative Fees</b>	
1.1 Boundary Adjustment Application	\$550.00 per application
1.2 Fee Simple Subdivision	\$550.00 per parcel
1.3 Bare Land Strata	\$410.00 per parcel
1.4 Development	1.8% onsite works/3.0% offsite works
1.5 Offsite works not abutting the subdivision or development	3.0% of capital cost of offsite works
<b>2.0 Subdivision Processing Fees</b>	
2.1 Boundary Adjustment (1)	\$300.00 per application
2.2 Subdivision Processing Fee (1-2 lots/parcels)	\$300.00 per application
2.3 Subdivision Processing Fee (3 or more lots/parcels)	\$500.00 per application

<b>3.0 Maintenance Security</b>		
3.1	Fee Simple Subdivision	\$580.00 per parcel
3.2	Bare Land Strata/Development	5.0% of offsite works
3.3	Offsite works not abutting subdivision or development	5.0% of capital costs of offsite works
3.4	Deficiencies and/or defects	200.0% of the cost to repair
<b>4.0 Latecomer Agreements</b>		
4.1	Latecomer Agreement Fee	\$1,500.00 per application
NOTE: Development Cost Charges if applicable, for a Subdivision or Development shall be established and collected by a separate Bylaw.		

## D. ROADS

The following fees/charges shall apply in relation to access, alteration, or construction upon municipal roads.

TYPE OF FEE/CHARGE		FEE/CHARGE
<b>1.0 Permits</b>		
1.1	Access Permit	\$100.00 per application
1.2	Municipal Highway Permit Application	\$75.00 per application
1.3	Utility Crossing Permit	\$75.00 per application
1.4	Inspection Permit	\$75.00 per application
NOTE: Includes permits for construction access and works on municipal rights-of-ways.		
<b>2.0 Road Closure</b>		
2.1	Road Closure Application	\$1,000.00 per application
2.2	Road Closure Security Deposit	\$2,500.00 per application
NOTE: The Owner shall deposit security (in a form acceptable to the City) to cover associated administrative costs for any proposed road closure. Any and all associated costs incurred shall be the sole responsibility of the Owner. No reduction in security shall be granted until such time as the proposed road closure application has been approved and all requisite fees/charges have been paid by the Owner.		
<b>3.0 Miscellaneous Fees and Charges</b>		
3.1	Impoundment of Vehicle	Actual Cost
3.2	Removal of Chattel or Obstructions	Actual Cost
NOTE: Development Cost Charges if applicable, for a Subdivision or Development shall be established and collected by a separate Bylaw.		

## E. MISCELLANEOUS

The following fees/charges shall apply in relation to access, alteration, or construction upon municipal rights-of-way.

TYPE OF FEE/CHARGE		FEE/CHARGE
<b>1.0 Miscellaneous Fees and Charges</b>		
1.1	Impoundment of Vehicle	Actual Cost
1.2	Removal of Chattel or Obstructions	Actual Cost
1.3	Blasting Permit	\$185.00 per application

Bylaw No. 0028.16 adopted January 10 2012 deleted Schedule 5 in its entirety and replaced it with the following Schedule 5:  
 Bylaw No. 0028.44 adopted October 25, 2016 deleted Schedule 5 in its entirety and replaced it with the following Schedule 5:

## SCHEDULE 5

### DEVELOPMENT SERVICES

#### APPLICATION FEE SCHEDULE:

**1. Zoning Bylaw, Land Use Contract Bylaw, Comprehensive Development Zone, Text Amendments**

a)	One or two potential additional residential parcels/text amendment	\$1425.00
b)	Three or more potential additional residential parcels	\$2500.00
c)	All commercial, industrial, multiple family zones and Comprehensive Development Zones	\$2500.00
e)	Discharge of a Land Use Contract	\$ 250.00

**2. Official Community Plan Amendment**

a)	As a standalone amendment/text amendment	\$1400.00
b)	In conjunction with another bylaw amendment (Zoning, Land Use Contract, Comprehensive Development Zone)	\$ 900.00

**3. Development Permit**

Where land is subject to more than one Development Permit Area, the applicant will be required to pay each applicable fee. If a request for a variance is included, an additional fee for the variance application must be added.

a)	Minor Development Permit (does not allow for a Variance)	\$ 100.00
b)	Commercial or Industrial Development Permit	\$1000.00
c)	Multiple Family and Intensive Residential Development Permit	\$1500.00
d)	Sensitive Terrestrial Ecosystem Development Permit and/or	\$695.00 plus \$10.00 per lot ( <i>Fee if applicable</i> )
e)	Aquatic Ecosystem Development Permit	<i>includes either or both)</i>
f)	Hillside Development Permit and/or	\$695.00 plus \$10.00 per lot ( <i>Fee if applicable</i> )
g)	Wildfire Interface Development Permit	<i>includes either or both)</i>
h)	The Application includes a request for a variance(s) to a City of West Kelowna bylaw(s)	\$ 700.00

**4. Extensions, Renewal, Amendments**

- a) Application Extension Request (for lapsed applications) \$ 100.00
- b) Renewal of Issued Development Permit (no change in conditions) \$ 125.00
- c) Amendment to issued Development Permit (for a minor change that is staff issuable) \$ 150.00

**5. Development Variance Permit** \$ 700.00

**6. Floodplain Exemption** \$ 425.00

**7. Board of Variance** \$ 700.00

**8. Temporary Use Permit** \$ 650.00

**9. Liquor Licensing Applications or Referrals**

- a) For a Liquor-Primary License \$1190.00
- b) For a Temporary or Permanent Amendment to an existing License \$ 750.00
- c) For a Winery License Endorsement \$ 750.00
- d) For a Special Occasion License \$ 50.00
- e) For a Special Occasion License requiring a Council Resolution \$ 250.00

**10. Comprehensive Development Plan**

- a) Step A: Submission of Terms of Reference \$ 2500.00
- b) Step B: Submission of Comprehensive Development Plan \$ 2500.00  
**PLUS:** Step B has an additional fee of \$75.00 per hectare of the planning area to a maximum of \$25, 000.00 total application fee (Step A and B Combined)

**11. Site Profiles**

- a) Person provides a site profile to an approving officer or municipality \$ 100.00

**12. Agricultural Land Reserve Application**

- a) Land owner application for Exclusion, Subdivision or Non-farm Use \$ 1500.00
- b) Land owner application for Inclusion \$ 0.00

**ADDITIONAL COST TO ALL APPLICATIONS:**

**i) \$500.00 or Cost (Re-advertising Public Hearing)**

Most applications typically require statutory advertising under the *Local Government Act*. The cost of advertising one public hearing is included in the application fee. If a public hearing is re-scheduled after the initial advertising has been carried out, an **additional minimum charge of \$500.00 or cost will be required.**

**ii) \$25.00 per Additional Title**

Application fees include the cost of registering a Development Permit, Development Variance Permit, Phased Development Agreement or Temporary Use Permit against one title. An additional cost of \$25.00 per title will be required for registration of such permits on any additional titles, prior to registering the permit on title.

**iii) Legal Fees**

Any additional City legal costs which are required in the processing of any of the applications listed in this Application Fee Schedule will be borne by the applicant, including but not limited to the preparation and registration of restrictive covenants, Land Use Contract Amendments, Phased Development Agreements, etc.

**REFUND OF APPLICATION FEES:**

**1. Official Community Plan, Zoning, Land Use Contract, Comprehensive Development Zone and Agricultural Land Commission Applications**

Step in the process	% City Fee Refund
a) Prior to preparation of the technical report to Council	50%

**2. Development Permit, Development Variance Permit, Board of Variance, Floodplain Exemption and Liquor License Applications**

Step in the Process	% City Fee Refund
a) Prior to preparation of the technical report to Council, Board of Variance, General Manager of Development Services or Designee	50%

**Note:** No refund provision applies to Minor Development Permits.

**3. Temporary Use Permit Application**

Step in the process	% City Fee Refund
a) Prior to preparation of the technical report to Council	50%

- b) If the application is refused by Council 35%

#### 4. Comprehensive Development Plan Application

Step in the process ..... % City Fee Refund

- a) *Part A - Terms of Reference*  
Prior to the referral of the Draft Terms of Reference 50%
- b) *Part B - Submission of Comprehensive Development Plan*  
Prior to the first public consultation session 50%

#### Full or Partial Refunds

- a) ..... If an application is withdrawn prior to any work being completed on the application by staff, a refund of up to 100% of an application fee may be given at the discretion of the General Manager of Development Services.
- b) ..... In extenuating circumstances, Council may consider refunds of up to 100% of an application fee.

#### **DOCUMENTS:**

##### 1. Bylaw Documents

- a) OCP Bylaw Document \$ 30.00
- b) Zoning Bylaw Document \$ 25.00

Bylaw No. 0028.11 adopted December 14, 2010 deleted Schedule 6 in its entirety and replaced it with the following Schedule 6:  
Bylaw No. 0028.41 adopted December 8, 2015 deleted Schedule 6 in its entirety and replaced it with the following Schedule 6:

## **SCHEDULE 6 FINANCIAL SERVICES FEES**

Administration Fee on Recoverable Costs	18%
Financial Information Search	\$40/hr (min 1/2 hr)
Information Booklets	\$20.00
Miscellaneous Administration Fee	\$20.00 per acct
Mortgage Company Tax Refund	\$20.00 per folio
Mortgage Roll (per folio)	\$5.00 per folio
Returned Payment Fees	\$30.00
Tax Certificate (manual)	\$20.00
Tax/Utility Searches - BC Online	\$25.00
Utility Certificate (manual)	\$20.00
Wall Maps	\$15.00

**Federal and Provincial Sales and Value-Added Taxes** – all applicable taxes to be added to the above fees and charges.

**Late Payment Charge** - A late payment charge of 1% per month (compounded monthly, 12.68% per annum) will be assessed each month on all account balances not paid by the due date.

Bylaw No. 0028.35 adopted June 24, 2014 deleted Schedule 7 in its entirety and replaced it with the following Schedule 7:  
Bylaw No. 0028.39 adopted June 23, 2015 deleted Schedule 7 in its entirety and replaced it with the following Schedule 7:  
Bylaw No. 0028.41 adopted December 8, 2015 deleted Schedule 7 in its entirety and replaced it with the following Schedule 7:  
Bylaw No. 0028.49 adopted May 9, 2017 deleted Schedule 7 in its entirety and replaced it with the following Schedule 7:

## SCHEDULE 7 OF BYLAW NO. 0028

### SANITARY SEWER USER FEES (BYLAW NO. 0072)

The following fees/charges shall apply on a quarterly basis in relation to the provision of municipal sanitary sewer-use services.

<b>FLAT RATE PER UNIT</b>			<b>WEST KELOWNA</b>	<b>REGIONAL DISTRICT OF CENTRAL OKANAGAN</b>
01	SA	SEWER - SINGLE FAMILY	\$22.39	\$70.31
01	SB	SEWER - MULTI FAMILY	\$26.99	\$84.73
01	SC	SEWER - LAUNDRY	\$31.37	\$98.46
01	SD	SEWER - SCHOOL	\$1.16	\$3.66
01	SE	SEWER - RESTAURANT	\$89.59	\$281.25
01	SF	SEWER - MARKET, MED FAC, SALON	\$44.81	\$140.65
01	SG	SEWER - SERV STATION, PUBLIC ASSEMBLY	\$30.80	\$96.70
01	SI	SEWER - COMMERCIAL	\$22.39	\$70.31
01	SJ	SEWER - HOSPITAL W/LAUNDRY	\$22.39	\$70.31
01	SL	SEWER - INSTIT., RESTING HOME	\$4.50	\$14.11
01	SM	SEWER - CARE FACILITY	\$13.45	\$42.22
01	SN	SEWER - HOTEL, MOTEL	\$6.25	\$19.61
01	SO	SEWER - MOTEL, HOTEL W/HOUSEKEEPING	\$8.96	\$28.15
01	SP	SEWER - CAMPSITE (SEASONAL)	\$5.47	\$17.17
01	SQ	SEWER - CAMPSITE (YEAR ROUND)	\$11.56	\$36.28
01	SU	SEWER SECONDARY SUITE	\$8.96	\$28.12
01	SV	SEWER INHOME DAYCARE	\$8.96	\$28.12
<b>METERED CONSUMPTION RATES (PER m3)</b>				
01	SR	SWR COMM. BASED ON CALC FLOWS	\$0.18	\$0.57
01	ST	SEWER COMM METERED	\$0.44	\$1.41
01	STL	SEWER METERED - LAKEVIEW IRRG DIST	\$0.44	\$1.41
01	STW	SEWER METERED - WESTBANK IRRG DIST	\$0.44	\$1.41



**Late Payment Charge** - A late payment charge of 1% per month (compounded monthly, 12.68% per annum) will be assessed each month on all account balances not paid by the due date.

**Unpaid Charges Deemed to be Property Taxes in Arrears on December 31** – All charges for sanitary sewer user fees imposed on the premises under this bylaw, if unpaid as of December 31 of the year in which they are imposed and due and payable, shall be deemed to be property taxes in arrears where interest will accrue at interest rate established by Section 11(3) of the Taxation (Rural Area) Act.

Bylaw 0028.13 adopted April 12, 2011 deleted Schedule 8 in its entirety and replaced it with the following Schedule 8:  
 Bylaw 0028.24, adopted February 26, 2013 amended Bylaw 0028 by adding BULK WATER rates to Schedule 8:  
 Bylaw 0028.30, adopted July 23, 2013 amended Bylaw 0028 by removing the "Minimum Charge on each fill" rate from the BULK WATER section of Schedule 8:  
 Bylaw 0028.39 adopted June 23, 2015 deleted Schedule 8 in its entirety and replaced it with the following Schedule 8:  
 Bylaw 0028.41 adopted December 8, 2015 deleted Schedule 8 in its entirety and replaced it with the following Schedule 8:  
 Bylaw 0028.48 adopted January 24, 2017 deleted Schedule 8 in its entirety and replaced it with the following Schedule 8:  
 Bylaw 0028.53 adopted November 28, 2017 deleted Schedule 8 in its entirety and replaced it with the following Schedule 8:

## SCHEDULE 8 OF BYLAW NO. 0028

### WATER, CONSUMPTION AND MAINTENANCE FEES

The following fees/charges shall apply on a quarterly basis in relation to the provision of municipal water services.

#### SCHEDULE 8 - WATER RATES (Effective January 1, 2018)

CATEGORY	POWERS CREEK	ROSE VALLEY
Water Maintenance: Unimproved Parcels Only	\$34.59	\$34.59
<b>RESIDENTIAL</b>		
Water Flat Single Family	\$138.36	\$115.70
Up to four SFD Equivalent/unit	\$138.36	\$115.70
Secondary Suite or Equivalent	\$55.34	\$46.28
Metered Consumption (per cubic meter):		
0 - 100	\$0.33	\$0.31
101 - 300	\$0.66	\$0.62
301 +	\$1.06	\$0.99
<b>COMMERCIAL/INDUSTRIAL/INSTITUTIONAL/MULTI-FAMILY (&gt; four units)</b>		
<b>Flats: (based on meter size)</b>		
5/8"-3/4"-1"	\$138.36	\$115.70
1.5"	\$318.23	\$266.11
2"	\$553.44	\$462.80
3"	\$1,245.24	\$1,041.30
4"	\$2,213.76	\$1,851.20
6"	\$4,980.96	\$4,165.20
8"	\$8,855.04	\$7,404.80
Metered Consumption (per cubic meter):	\$0.66	\$0.62
<b>COMMERCIAL/INSTITUTIONAL - Special</b>		
Mission Hill Winery Flat		\$4,408.62

MH Metered Conspt 9496/m3/qtr extra @	\$0.35
Quails Gate Winery Flat	\$1,017.74
QG Metered Conspt 2193/m3/qtr extra @	\$0.35
Chief Tomat School Flat	\$1,528.22
CT Metered Conspt 3285/m3/qtr extra @	\$0.35
Green Bay Bible Camp Flat	\$851.32
GB Metered Conspt 1825/m3/qtr extra @	\$0.35
Rose Valley School	\$650.36
<b>AGRICULTURAL</b>	
Sunnyside Seasonal Flat	\$77.10
Sunnyside Per Hectare Flat	\$51.22
Conspt 6862 per hectare per season @	\$0.32
Lakeview - per hectare	\$90.93
Westbank - per hectare	\$58.09
<b>BULK WATER SALES:</b>	
Set up Fee - Residential	\$35.00
Bulk Water rate per m3	\$1.06

**LATE PAYMENT CHARGE** - A late payment charge of 1% per month (compounded monthly = 12.68% p.a.) will be levied on all overdue account balances.

**TRANSFER TO TAXES** - All utility charges imposed on benefitting premises under this bylaw will be transferred to tax arrears if unpaid as of December 31st of the year in which they are due. Interest thereon will accrue at rates established under Section 11(3) of the Taxation (Rural Area) Act.

Bylaw 0028.27 adopted June 11, 2013 deleted Schedule 9 in its entirety and replaced it with the following:  
Bylaw 0028.35 adopted June 25, 2014 deleted Schedule 9 in its entirety and replaced it with the following:  
Bylaw 0028.41 adopted December 8, 2015 deleted Schedule 9 in its entirety and replaced it with the following:

## SCHEDULE 9 OF BYLAW NO. 0028

### SOLID WASTE AND RECYCLING COLLECTION FEES (BYLAW NO. 0072)

The following fees/charges shall apply on a quarterly basis in relation to the provision of municipal solid waste and recycling services.

DESCRIPTION	CITY OF WEST KELOWNA RATE
G02 GARBAGE, YARD WASTE AND RECYCLING	\$42.20
GFUEL GARBAGE, YARD WASTE AND RECYCLING FUEL ALLOWANCE	\$0.74
OPTIONAL UPGRADE OF YARD WASTE CART (240L TO 360L)	\$2.50
OPTIONAL UPGRADE OF GARBAGE CART (120L TO 240L)	\$18.00
ADDITIONAL TAG-A-BAG	\$2.50 per tag

**Late Payment Charge** - A late payment charge of 1% per month (compounded monthly, 12.68% per annum) will be assessed each month on all account balances not paid by the due date.

**Unpaid Charges Deemed to be Property Taxes in Arrears on December 31** – All charges for solid waste and recycling collection fees imposed on the premises under this bylaw, if unpaid as of December 31 of the year in which they are imposed and due and payable, shall be deemed to be property taxes in arrears where interest will accrue at interest rate established by Section 11(3) of the Taxation (Rural Area) Act.

1. Residential Dwelling Premises shall be invoiced with a utility bill sent quarterly by the City to cover the costs of the Garbage, Yard Waste and Mandatory Recyclable Material Collection Fee and the Solid Waste Reduction Services Fee. Payments received are applied firstly to arrears, then to current charges. New accounts are billed from the date of request of occupancy or on final inspection of the applicable building permit works, on a pro-rated basis.
2. Each individual Residential Dwelling Premise will receive one free Garbage, Yard Waste and Recyclables Cart Change Out for different cart sizes as per Sections 2.2.15 and 2.2.16 of the Solid Waste Management Regulation Bylaw. Additional cart size Change Outs will be assessed a Change Out Fee of \$25.00 per Change Out exchange and will be invoiced to the Owner of the Residential Dwelling Premise.

Residents may acquire up to two additional yard waste containers at a one-time cost of \$55 per extra cart and an annual \$30 additional pick up fee. The \$55 per cart fee would be paid at the time of ordering the extra carts while the \$30 annual pick up charge would be billed on the quarterly utility billing (at \$7.50/quarter).

3. If Garbage, Yard Waste and Recyclables Carts become damaged, upon approval by the General Manager of Engineering and Public Works, costs of the repairs may be charged to the Owner of the Residential Dwelling Premise.

Bylaw 0028.31, adopted January 28, 2014 amended Bylaw 0028 by deleting the title "District of West Kelowna Sign Bylaw No. 0148, 2013" from Schedule 10 and by deleting Section 3 of Schedule 10 in its entirety and replacing with the following Section 3:

### **Schedule 10**

1) Special Inspection Fee:

- |  |                           |
|--|---------------------------|
| a) Special Safety Inspection as coordinated by the Building Inspector for the purpose of determining the presence of any hazardous conditions, as identified in the Safe Premises Bylaw. | \$2,500.00/<br>inspection |
|--|---------------------------|

2) Excessive Nuisance Abatement Fees:

- |  |               |
|--|---------------|
| a) RCMP Nuisance Service Call                  | \$100.00/call |
| b) Fire Services Nuisance                      | \$100.00/call |
| c) Other District Staff Nuisance Service Calls | \$75.00/call  |

3) Sign Recovery Fee:

- |   |              |
|---|--------------|
| a) Recovery of an impounded sign under the Sign Bylaw | \$50.00/sign |
|---|--------------|

Bylaw No. 0028.07 adopted August 24, 2010, added the following Schedule 11:

**SCHEDULE 11**

**Police Services:**

Criminal Record Search – For Profit	\$40.00
Criminal Record Search – Not for Profit	No Charge
Request for Fingerprints	\$30.00

Bylaw No. 0028.09 adopted October 19, 2010, added the following Schedule 12:  
 Bylaw No. 0028.33, adopted March 11, 2014, deleted Schedule "12" in its entirety and replaced it with the following:  
 Bylaw No. 0028.46, adopted January 10, 2017, deleted Schedule "12" in its entirety and replaced it with the following:

**Schedule 12**

**DISTRICT OF WEST KELOWNA DROP-IN PROGRAM RATES**

**Effective April 1, 2017**  
**(Prices Include Taxes)**

**Arena Programs**

2017 Fee	Single	10 Ticket
Parent & Tot		
	Parent	\$2.00 n/a
	Tot	\$1.00 n/a
Adult Skate		\$3.25 \$29.25
Therapy Skate		\$2.75 \$24.75
Public Skate		\$4.00 \$36.00
Public Skate Family		\$11.00 n/a
Hockey 19+		\$6.25 \$56.25
Hockey 55+		\$5.25 \$47.25
Stick n Puck - Child/Youth		\$2.75 \$24.75
Stick n Puck - Adult		\$3.00 \$27.00
Skate Rentals		\$2.25 \$20.25

**Fitness Admission**

2017 Fee	Single	10 Tickets
Adult		\$10.50 \$94.50

**Gym Sports**

(Badminton, Basketball, Volleyball, Pickleball, Soccer, etc)

2017 Fee	Single	10 Tickets
Adult		\$4.00 \$36.00
Youth		\$4.00 \$36.00

**Other Programs**

2017 Fee

Program fees and rate structures not identified above will be created in compliance with the following Public Program Pricing Formula:

$$\frac{\text{Programming Costs} + 18\% \text{ Admin Fee}}{\text{Minimum Number of Participants}} = \text{Program Fee}$$

Bylaw No. 0028.14 adopted April 26, 2011, deleted Schedule 13 in its entirety and replaced it with the following Schedule 13:  
Bylaw No. 0028.33, adopted March 11, 2014, deleted Schedule "13" in its entirety and replaced it with the following:  
Bylaw No. 0028.46, adopted January 10, 2017, deleted Schedule "13" in its entirety and replaced it with the following:  
Bylaw No. 0028.50, adopted April 18, 2017, amended Schedule "13" by inserting "Beach Volleyball Courts" rates at the end of the schedule:

<b>Schedule 13</b>				
<b>RECREATION FACILITY AND PARK RATES / FEES</b>				
<b>Effective April 1, 2017 and April 1<sup>st</sup> of each year</b>				
<b>(Prices Exclude Taxes)</b>				
(excluding tax)		3%	3%	Per Hour
Type of Fee	2017	2018	2019	Notes
<b>RCMP Public Meeting Room</b>				
Commercial	34.63	35.67	36.74	8:30am to 5pm only
Non-commercial	17.30	18.82	18.36	8:30am to 5pm only
<b>Lakeview Heights Community Hall</b>				
Commercial	34.63	35.67	36.74	Maximum daily fee of 5 hours
Commercial hall with kitchen	41.55	42.80	44.05	Maximum daily fee of 5 hours
Non-commercial	17.47	17.99	23.39	Maximum daily fee of 5 hours
Non-commercial hall with kitchen	20.77	21.39	22.03	Maximum daily fee of 5 hours
Sportbox Rental	11.36	11.70	12.05	
Rental / Damage Deposit	100.00	100.00	100.00	
Key Deposits	25.00	25.00	25.00	
<b>Mount Boucherie Community Hall</b>				
Commercial	23.65	24.36	25.09	
Non-commercial	11.82	12.18	12.55	
<b>Mount Boucherie Arena</b>				
Youth Prime	86.39	88.98	91.65	8am-11pm (Sept thru March)
Youth Non Prime	64.80	66.74	68.74	
Youth Tournament	112.96	116.35	119.84	
Youth Summer	99.61	102.60	105.68	April thru August
Adult Prime	172.75	177.93	183.27	8am-11pm (Sept thru March)
Adult Non Prime	132.90	136.89	141.00	
Adult Tournament	172.75	177.93	183.27	
Adult Summer	172.75	177.93	183.27	April thru August
Commercial Ice	199.35	205.33	211.49	
Youth Dry Floor	24.11	24.83	25.58	
Adult Dry Floor	47.32	48.74	50.20	
Event Floor Installation - Flat Rate	1154.00	1189.00	1225.00	
Projection Screen - Flat Rate	53.58	55.19	56.85	
Special Event	Negotiable	Negotiable	Negotiable	4 hour minimum
SD23 Joint use schools	No Charge	No Charge	No Charge	
<b>Miscellaneous</b>				
Maintenance and Vandalism Fee	50.00	50.00	50.00	min charge + any additional costs
General Liability Insurance	Actual	Actual	Actual	Fees not regulated by CWK



Lockers (per year)	177.43	182.75	188.23	In designated areas only
Additional Requests at cost plus CWK admin charge				

**Schedule 13**

**RECREATION FACILITY AND PARK RATES / FEES**

**Effective April 1, 2017 and April 1<sup>st</sup> of each year**

**(Prices Exclude Taxes)**

(excluding tax)		3%	3%	
<b>Type of Fee</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>Notes</b>

**Sport Fields**

**Youth Rental Rates**

Class A	13.39	13.79	14.20
Class B	8.76	9.02	9.29
Class C	4.12	4.24	4.37

**Adult Rental Rates**

Class A	26.78	27.58	28.41
Class B	17.51	18.04	18.58
Class C	8.24	8.49	8.75

**Adult Non Prime Rates**

Class A	13.39	13.79	14.20
Class B	8.75	9.01	9.28
Class C	4.12	4.24	4.37

9am-5pm (Mon-Fri)

**Tournament Maintenance Fee**

Class A	54.64	56.28	57.97
Class B	54.64	56.28	57.97
Class C	54.64	56.28	57.97

Daily Rate

**Special Event Park Use Permit**

**Community Parks**

Daily Rates Based on Number of Participants:

50 - 90	60.98	62.81	64.69
100 - 250	91.34	94.08	96.90
251 - 500	182.66	188.14	193.78
500+	304.50	313.64	323.05

All Parks Are Available for Booking  
 Subject to City Approval.

**Park Special Access Permit**

133.98	138.00	142.14
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**Park Gazebo Rentals**

16.40	16.89	17.40
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**Beach Volley Ball Courts**

5.19	5.35	5.51
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Bylaw No. 0028.50, adopted April 18, 2017 inserted the following Schedule "13 B":

**SCHEDULE 13B**  
**WESTBANK LIONS COMMUNITY CENTRE**

	Main Hall	Room B	Room C	+ Kitchen for Snacks	+ Full Kitchen
<b>GST NOT INCLUDED</b>					
Hourly	\$ 52.38			\$66.67	\$80.96
Sunday to Thursday Only - Flat Rate For Over 3hrs	\$ 190.48			\$ 238.10	\$ 295.24
Hourly	Main +	\$ 66.67		\$80.96	\$95.25
Sunday to Thursday Only - Flat Rate For Over 3hrs	Main +	\$ 238.10		\$ 285.71	\$ 342.86
Hourly	Main +	Room B+	\$ 85.71	\$100.00	\$114.29
Sunday to Thursday Only - Flat Rate For Over 3hrs	Main +	Room B+	\$ 285.71	\$ 333.33	\$ 390.48
Major Events*	\$ 333.33			\$ 380.95	\$ 438.10
	Main +	\$ 428.57		\$ 476.19	\$ 533.33
	Main +	B+	\$ 523.81	\$ 571.43	\$ 628.57
	<b>No Main Hall</b>	<b>Room B &amp; C</b>		<b>+ Kitchen for Snacks</b>	<b>+ Full Kitchen</b>
Hourly		\$38.10		\$52.39	\$66.68
Sunday to Thursday Only - Flat Rate For Over 3hrs		\$ 133.33		\$ 180.95	\$ 238.10
Major Events*		\$ 238.10		\$ 261.90	\$ 319.05
	<b>No Main Hall</b>	<b>Room B OR C</b>		<b>+ Kitchen for Snacks</b>	<b>+ Full Kitchen</b>
Hourly		\$ 28.57		\$42.86	\$57.13
Sunday to Thursday Only - Flat Rate For Over 3hrs		\$ 95.24		\$ 142.86	\$ 200.00
Major Events*		\$ 157.14		\$ 204.76	\$ 261.90

2017 Through March 31, 2018

**SCHEDULE 13B**

**WESTBANK LIONS COMMUNITY CENTRE  
CONTINUED**

	<b>Equipment Rental For Outside Use</b>	
	Per Day	
Tables	\$6.00	Per Table
Chairs	\$0.30	Per Chair

\*Major Events include, but are not limited to, weddings, performances, etc.

Rooms B and C open up as an extension for the Main Hall if desired.

Bylaw No. 0028.09 adopted October 19, 2010, added the following Schedule 14:  
 Bylaw No. 0028.33, adopted March 11, 2014, deleted Schedule "14" in its entirety and replaced it with the following:  
 Bylaw No. 0028.34, adopted August 26, 2014, deleted Schedule "14" in its entirety and replaced it with the following:  
 Bylaw No. 0028.46, adopted January 10, 2017, deleted Schedule "14" in its entirety and replaced it with the following:

<b>Schedule 14</b>						
<b>JOHNSON BENTLEY MEMORIAL AQUATIC CENTRE RATES</b>						
<b>Effective Upon Adoption</b>						
<b>(All Prices include Taxes)</b>						
<b>Pool Admission</b>						
<b>2017 Fee</b>	<b>Single</b>	<b>10 Ticket</b>	<b>1 Month</b>	<b>3 Month</b>	<b>6 Month</b>	<b>One Year</b>
Infant	Free	Free	Free	Free	Free	Free
Preschool	1.50	12.10	13.05	33.30	57.90	107.05
Child	2.75	21.25	23.40	59.90	104.20	192.75
Youth	3.65	28.85	30.40	81.35	139.05	247.20
Adult	4.65	38.10	40.95	108.15	185.40	336.50
Senior	3.70	29.15	32.75	83.65	145.45	269.15
Senior (75+)	2.85	21.65	22.65	59.75	104.05	175.10
Family	10.30	82.40	87.55	226.60	387.30	717.70
<b>Fitness Admission</b>						
Admission to any Land or Aqua Fitness Instruction Class						
<b>2017 Fee</b>	<b>Single</b>	<b>10 Tickets</b>	<b>1 Month</b>	<b>3 Months</b>	<b>6 Months</b>	<b>One Year</b>
Youth	4.30	34.60	38.90	99.40	172.90	319.75
Adult	6.25	50.10	56.30	144.00	250.55	463.50
Senior	5.00	40.05	45.10	115.30	200.40	370.80
<b>Facility Admission</b>						
Admission to Fitness Classes, Super Circuit and Swimming Pool						
<b>2017 Fee</b>	<b>Single</b>	<b>10 Tickets</b>	<b>1 Month</b>	<b>3 Months</b>	<b>6 Months</b>	<b>One Year</b>
Youth	4.65	36.75	41.10	105.30	183.15	339.25
Adult	6.60	53.00	59.75	152.65	265.45	491.65
Senior	5.35	42.35	47.75	122.20	212.35	393.35
Family	14.05	112.15	126.50	323.70	562.70	1,042.35
<b>Weight/Circuit Room Admission</b>						
Admission to the Weight/Circuit Room						
<b>2017 Fee</b>	<b>Single</b>	<b>10 Ticket</b>	<b>1 Month</b>	<b>3 Month</b>	<b>6 Month</b>	<b>One Year</b>
Youth	3.25	26.20	29.50	75.45	131.15	242.82
Adult	4.50	35.75	40.25	102.80	178.90	331.15
Senior	3.55	28.60	32.20	82.30	143.15	264.85
Family	9.55	76.35	85.90	219.55	381.75	706.30

Bylaw No. 0028.14 adopted April 26, 2011, deleted Schedule 15 in its entirety.

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Bylaw No. 0028.17, adopted October 25, 2011, added Schedule 16, Business Licence Fees:  
 Bylaw No. 0028.21, adopted December 11, 2012, deleted Schedule 16 in its entirety and replaced it with the following Schedule 16:  
 Bylaw No. 0028.20 adopted January 22, 2013 added Item 29 to Schedule 16.  
 Bylaw No. 0028.32, adopted March 25, 2014, amended Schedule 16 by adding line "30" .  
 Bylaw No. 0028.38, adopted September 29, 2015, amended Schedule 16 by adding line "31" .  
 Bylaw No. 0028.52, adopted October 24, 2017, amended Schedule 16 by adding lines "32" and "33".

### SCHEDULE 16

	<b>BUSINESS LICENCE CATEGORY</b>	<b>LICENCE FEE EFFECTIVE JANUARY 1, 2013</b>
1	Apartments/Hotels/Motels/Hostels/Mobile Home Parks/Campgrounds/Resorts	\$135
2	Auctioneers	\$135
3	Pawn Brokers/Second Hand Dealers	\$360
4	Automotive/Recreational Vehicles/Boat Dealers	\$135
5	Automotive Repair/Service Station/Parts Dealers	\$135
6	Banks/Credit Unions/Trust Companies	\$135
7	Bingo/Lottery Facilities	\$135
8	Body Rub Parlors	\$360
9	Brokers/Mortgage/Investment Companies	\$135
10	Business Service (Real Estate Agents/Property Managers/Funeral Homes)	\$60 (no business location) \$135 (with business location)
11	Contractors/Tradespersons	\$60
12	Exhibitions/Circuses/Carnivals	\$135
13	Escort Services	\$360
14	Inter-Municipal	\$150 \$75 (applications made after August 1 <sup>st</sup> )
15	Home Occupations	\$60 (no annual Fire Inspection) \$135 (with annual Fire Inspection)
16	Storage Facilities	\$135
17	Nightclubs/Cabarets/Pubs (Liquor Primary Licences)	\$360
18	Professionals (Doctors/Dentists/Lawyers)	\$135
19	Radio and Television Stations/Private Utility Companies	\$135
20	Retail/Wholesale Outlets	\$135
21	Restaurants/Snack Bars	\$135
22	Theatres/Concert Halls	\$135
23	Trade Shows	\$135
24	Unclassified (including recreational activities, gyms, dance studios)	\$135
25	Manufacturing	\$135
26	Transportation Services	\$135
27	Transfer Fee (current year valid licence)	\$25
28	Late fee for payments received after January 31	\$25

29	Secondary Suites	\$60
30	Commercial Medical Marihuana Production	\$135
31	Carriage Houses	\$60
32	Registered Society (occupying a building)	\$135.00 (with annual fire inspection)
33	Registered Society (no building)	Exempt

Bylaw No. 0028.42, adopted May 10, 2016, added Schedule 17, Fees For Vacant and Abandoned Buildings.

**SCHEDULE 17**  
**FEES FOR VACANT AND ABANDONED BUILDINGS**

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Registration Permit Fee	\$1,500.00
75% Refund of Permit Fee if Remediated/ Demolished Within First 6 months of registration	\$1,125.00
Safety Inspection Fee	\$ 500.00



Bylaw No. 0028.45, adopted October 24, 2017, added Schedule 18, Safe Premises Bylaw Fees

**SCHEDULE 18**  
**FEES FOR SAFE PREMISES BYLAW**

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1. Each time a Special Safety Inspection is carried out pursuant to Part 6 of the City of West Kelowna Safe Premises Bylaw No. 0236, 2017, the Owner must pay to the City: \$2,500.00
  
2. Each time an Inspector enters onto a Parcel under the Safe Premises Bylaw No. 0236, 2017 for any inspection other than a Special Safety Inspection, the Owner must Pay to the City: \$500.00